# Northern Trust Investment Funds plc (the "Company")

## **SWITCH FORM**

### NORTHERN TRUST INTERNATIONAL FUND ADMINISTRATION SERVICES (IRELAND) LIMITED

GEORGES COURT, 54-62 TOWNSEND STREET, DUBLIN 2, IRELAND

Tel: +353 1 542 2909 | Fax: +353 1 434 5286

Please complete this form in blue or black ink using BLOCK CAPITALS.

Any queries can be sent to NTfundservice@NTRS.com.

Switch Forms can be sent to NTAMTAInstructions@ntrs.com. (See Appendix for terms and conditions of service for instructions issued to the Administrator via email.)

REGISTERED INFORMATION		
Account Name	Account Number	
ADDRESS FOR RECISTRATION /CONTACT DETAILS		
ADDRESS FOR REGISTRATION/CONTACT DETAILS		
Address		
7,44,500		
Town/City	Postcode	Country
Town, City	rosicode	County
Contact Name		
Comaci Name		
Tel	Fax	
rer	Tax	
F 1		
Email		
DISTRIBUTION REQUIREMENTS		
DISTRIBUTION REQUIREMENTS		
We would like a cash distribution paid	We would like our distribution reinvested	
Please confirm if you would like your distribution paid to the account detail	ls already specified above	
If not, please enter the banking details for the payment of distributions		
Bank Name	Account Name	
Address of Bank		
Account Number		
Sort Code	IBAN Number	
Swift Code	Reference Code	



### **FUND SELECTION**

## **FROM**

I/we wish to switch the	amoun	/ S I	n the follow	ring funds set o	out below:				
TOTAL AMOUNT BEING REI	DEEMED					DEALING DATE			
TOTAL AMOUNT IN WORD	S								
FUND	SHARE CLASS	ACC	UMULATING	DISTRIBUTING	CURRENCY	REDEMPTION AMOUNT	SHARES	OR % ALLOCATION	OFFICE USE
The NT Euro Government Inflation Linked Index Fund									
The NT Euro Government Bond Index Fund									
The NT Emerging Markets ESG Leaders Equity Index Fund									
The NT EM Local Currency Government ESG Bond Index Fund									
The NT All Country Asia Ex Japan Custom ESG Equity Index Fund									
The NT Emerging Markets Custom ESG Equity Index Fund									
The NT High Quality Euro Government Bond Index Fund									
The NT Emerging Markets Quality Low Carbon Fund									
The NT Emerging Markets Multifactor ESG Fund									
The NT US High Yield Fixed Income Fund									
The NT World Equity Index Feeder Fund									
The NT World Custom ESG EUR Hedged Equity Index Feeder Fund									
The NT World Custom ESG Equity Index Feeder Fund									
The NT Euro Investment Grade Corporate ESG Bond Index Fund									
The NT Global High Yield ESG Bond Index Fund									
The NT Emerging Markets Green Transition Index Fund									
The NT Quality Low Vol Low Carbon World Feeder Fund									
The NT World Small Cap ESG Low Carbon Index Feeder Fund									
The NT World Green Transition Index Feeder Fund									
The NT AC Asia ex Japan Green Transition Index Fund									
The NT World Quality ESG Fund									



## **FUND SELECTION (Continued)**

## **FROM**

I/we wish to switch the amount/s in the following funds set out below:									
TOTAL AMOUNT BEING RE	DEEMED					DEALING DATE			
TOTAL AMOUNT IN WORD	S								
FUND	SHARE CLASS	ACCUMULATING	DISTRIBUTING	CURRENCY	REDEMPTION AMOUNT		SHARES	OR % ALLOCATION	OFFICE USE
The NT Global Bond 1-5 Years ESG Climate Index Fund									
The NT Global Bond ESG Climate Index Fund									
The NT Global Green Bond Index Fund									
The NT Developed Real Estate ESG Climate Index Feeder Fund									



## **FUND SELECTION**

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I/we wish to invest the	amount	/s in	the t	ollowi	ing fu	nds set	out be	low:			
TOTAL AMOUNT BEING IN	/ESTED										
TOTAL AMOUNT IN WORDS	5										
FUND	SHARE CLASS	ACC	UMUL	ATING	DIST	RIBUTING	CURF	RENCY	INVESTMENT AMOUNT	OR % ALLOCATION	OFFICE USE
The NT Euro Government Inflation Linked Index Fund											
The NT Euro Government Bond Index Fund											
The NT Emerging Markets ESG Leaders Equity Index Fund											
The NT EM Local Currency Government ESG Bond Index Fund											
The NT All Country Asia Ex Japan Custom ESG Equity Index Fund											
The NT Emerging Markets Custom ESG Equity Index Fund											
The NT High Quality Euro Government Bond Index Fund											
The NT Emerging Markets Quality Low Carbon Fund											
The NT Emerging Markets Multifactor ESG Fund											
The NT US High Yield Fixed Income Fund											
The NT World Equity Index Feeder Fund											
The NT World Custom ESG EUR Hedged Equity Index Feeder Fund											
The NT World Custom ESG Equity Index Feeder Fund											
The NT Euro Investment Grade Corporate ESG Bond Index Fund											
The NT Global High Yield ESG Bond Index Fund											
The NT Emerging Markets Green Transition Index Fund											
The NT Quality Low Vol Low Carbon World Feeder Fund											
The NT World Small Cap ESG Low Carbon Index Feeder Fund											
The NT World Green Transition Index Feeder Fund											
The NT AC Asia ex Japan Green Transition Index Fund											
The NT World Quality ESG Fund											



## **FUND SELECTION (Continued)**

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/we wish to invest the amount/s in the following funds set out below:							
TOTAL AMOUNT BEING IN	VESTED						
TOTAL AMOUNT IN WORD	S						
FUND	SHARE CLASS	ACCUMULATING	DISTRIBUTING	CURRENCY	INVESTMENT AMOUNT	OR % ALLOCATION	OFFICE USE
The NT Global Bond 1-5 Years ESG Climate Index Fund							
The NT Global Bond ESG Climate Index Fund							
The NT Global Green Bond Index Fund							
The NT Developed Real Estate ESG Climate Index Feeder Fund							



### **PLEASE RETURN TO**

#### For subsequent subscriptions and redemptions please return to:

Northern Trust Investment Funds plc, c/o The Administrator, George's Court, 54-62 Townsend Street, Dublin 2, Ireland Tel: + 353 1 542 2909 | Fax: + 353 1 434 5286

Switch Forms and Subscription/Redemption Forms can be sent to NTAMTAInstructions@ntrs.com. (See Appendix for terms and conditions of service for instructions issued to the Administrator via email.)

#### **PLEASE NOTE:**

- 1. Monies must originate from the account of the investor. Failure to complete these details accurately and in accordance with the signed application form and forward monies within the settlement time scale will result in the loss of good value and an interest claim from the Fund.
- 2. I/We confirm that I/we have the authority to make this investment.
- 3. I/We certify that we are eligible to invest in the Fund and I/we are not acquiring Shares for or on behalf of, or for the benefit of, any person or entity who/which is not eligible to invest in the Fund nor do we intend transferring any Shares which I/we may purchase to any person or entity which is not eligible to invest in the Fund. I/We confirm that we are aware of the risks involved in the proposed investment and of the fact that inherent in such investment is the potential to lose the entire sum invested.
- 4. I/We hereby agree to indemnify and hold harmless the Manager, the Administrator, the Company or the Distributor(s) and their respective directors, officers and employees against any loss, liability, cost or expense (including without limitation legal fees, taxes and penalties) which may result directly or indirectly, from any misrepresentation or breach of any warranty, condition, covenant or agreement set forth herein or in any document delivered by me/us to the Fund. The Manager, the Administrator, the Company or the Distributor(s) will not be responsible or liable for the authenticity of instructions received from me/us or any authorised person and may rely upon any instruction from any such person representing himself to be a duly authorised person reasonably believed to be genuine.
- 5. The Administrator and the Company are each hereby authorised and instructed to accept and execute subscription and redemption instruction in respect of the Shares to which the application relates or which may in future be acquired by us which are given by me/us in written form, by electronic means, by telephone or by fax ("Trade Instructions"). The Administrator and the Company are also authorised and instructed to accept and execute any other instruction including switch instructions in respect of Shares to which the application relates or which may in future be acquired by us which are given by us in written form, by electronic means or by facsimile ("Non-Trade Instructions").
- 6. I/We agree to indemnify the Administrator on its own behalf and as agent of the Fund, the Company and the Manager and agree to keep each of them indemnified against any loss of any nature whatsoever arising to any of them as a result of acting upon Trade Instructions and Non-Trade Instructions. The Administrator, the Company and the Fund may rely conclusively upon and shall ensure no liability in respect of any action taken upon any notice, consent request, instruction of other instrument believed in good faith to be genuine or to be signed by properly authorised person.
- 7. I/We acknowledge as part of this application that we have been offered the Prospectus and Fund Supplement and where applicable the most recent annual or half-yearly reports and accounts and furthermore hereby confirm and declare that this application is made on the terms thereof and subject to the provisions of the Prospectus and the Memorandum & Articles of Association, and acknowledge that I/we are bound by the terms therein, including without limitation, the provisions providing for the reinvestment of all dividends declared. I/we agree that subscription for Shares will be governed and construed in accordance with Irish law and we confirm that by subscribing for Shares, I/We are not relying on any information or representation other than such as may be contained in the Prospectus, the relevant supplements and the most recent annual or semi-annual report (if available) thereto.
- 8. I/We declare that the Key Investor Information Document (the "KIID") has been provided to me/us in good time prior to making this application for Shares and that I/we have read and reviewed same. I/We hereby acknowledge and agree that the updated KIID for each share class is available at the Investment Manager's website at www. northerntrust.com/pooledfunds and that I/we will read and review the most up-to-date version of the relevant KIID prior to making any subsequent applications for Shares in the Company. I/We am/are aware that copies of the Prospectus, latest annual and semi-annual reports, KIID and other information may be obtained from the Fund's Administrator at George's Court, 54-62 Townsend Street, Dublin 2, Ireland. I/We give full consent to receiving this information by means of electronic communication.

### **AUTHORISED SIGNATORIES**

Signature 1	Signatory Capacity if applicable (i.e Director/Manager)
Signature 2	Signatory Capacity if applicable (i.e Director/Manager)
Signature 3	Signatory Capacity if applicable (i.e Director/Manager)
Signature 4	Signatory Capacity if applicable (i.e Director/Manager)





#### **APPENDIX**

### Northern Trust Investment Funds plc (the "Company")

Terms and Conditions of Service for instructions issued to the Administrator via email

Introduction

If you (hereinafter referred to as the "Investor") wish to send Northern Trust International Fund Administration Services (Ireland) Limited, (the "Administrator"), instructions in respect of the Shares of Northern Trust Investment Funds plc (the "Fund") in portable document format ("PDF") or commonly used equivalent scanned form which is transmitted to the Administrator via email, then the terms as set out below will apply to the Investor's account.

#### IT IS IMPORTANT THAT THE INVESTOR READS THESE TERMS AND CONDITIONS OF SERVICE CAREFULLY.

By completing the appropriate documentation (e.g. original subscription forms, additional subscription forms, transfer/switch requests or redemption forms) and instructing the Administrator in respect of the Shares of the Fund via email, the Investor will have accepted the following Terms and Conditions of Service.

#### A. Procedure for PDF Instructions

- 1. The email address to submit PDF instructions is NTAMTAInstructions@ntrs.com. This address is to be solely used for sending PDF instructions via email in respect of the shares in the Fund.
- 2. The Investor shall ensure that the PDF instruction is signed by properly authorised persons, scanned and attached to a blank email which is addressed to NTAMTAInstructions@ntrs.com.
- 3. Please ensure that the Investor blank e-mail does not contain any text or non-text items including but not limited to logos.
- 4. Each blank e-mail sent to the email address specified above may only include one PDF file attachment for all dealing instructions. However, the single PDF file attachment may contain multiple instructions in relation to Shares in more than one Sub-Fund. A blank e-mail with more than one PDF attachment containing dealing instructions, will be rejected by the Administrator.
- 5. PDF instructions received without the scanned PDF form attached will not be accepted.
- 6. Upon receipt of an email with the scanned PDF instruction, the Administrator will send the Investor a task number by auto-response.
  - a. The task number acknowledges receipt of the Investor's instruction.
  - b. The task number is not confirmation of placement of the instruction.
  - c. The Administrator must be in receipt of the instruction prior to the relevant dealing deadline as set out in the Fund's Prospectus. The Administrator will not be responsible for any delays in receipt.
  - d. If the Investor does not receive a task number by auto response, it is the Investor's responsibility to contact the Administrator by telephone (details confirmed within the application form) to confirm that the Administrator has received the Investor's instruction.
- 7. If the Investor sends the Administrator a PDF TA instruction in respect of the shares in the Fund to a mailbox other than specified above, the Administrator will reject the instruction and/or the deal will not be placed. Notification of rejection may not be given prior to the dealing cut off.
- 8. In cases where the Investor has supplied the Administrator with a "group" email address, the Administrator will have fully discharged its responsibilities where it has sent any communication to this "group" address.
- 9. The Investor should not send a duplicate instruction by alternative means to the Administrator as this could lead to a duplicate e.g deals being placed in error.

10. The Investor is not obliged to instruct in this manner.

### B. General Terms and Conditions of Service:

- 1. Email is not a secure form of communication and may be subject to interception, interruption, corruption, distortion, non-delivery, loss, may not be confidential, secure or error free and may contain viruses. Using and relying on email involves increased risk of fraud and of miscommunications including those due to a telecommunications system or equipment failure, misdirected communications or illegibility of the instructions or documents and the Investor will bear the risks if the Investor wishes to conduct the Investor's dealings using email.
- 2. The Administrator is authorised and instructed to accept and execute any instructions in respect of shares in the Fund given by the Investor in PDF form or by email. The Administrator will rely conclusively upon, and neither the Company nor the Administrator shall incur liability in respect of any action taken upon any instruction believed in good faith to be genuine.
- 3. Neither the Company nor the Administrator will be responsible or liable for the authenticity of instructions received from the Investor or any authorised person and may rely upon any instruction from any such person representing himself to be a duly authorised person reasonably believed by the Administrator to be genuine.
- 4. Neither the Company nor the Administrator will accept responsibility or liability of any nature whatsoever arising out of or in connection with instructions given by the Investor in PDF form or by email, including without limitation, the Investor's use of an incorrect email address, failure of the Investor's transmission, interception, alteration or corruption of the Investor's email transmission, non-receipt of the Investor's electronic instruction, failure of technical infrastructure, error, omission, interruption, deletion, defect, delay in operation or transmission, computer virus, communication line failure, or any allotment, switch or redemption or other action taken in good faith by the Administrator upon any electronic instruction. In addition, neither the Company nor the Administrator will be liable for any failure to act upon electronic instructions due to equipment failure or for any cause that is beyond the control of the Administrator.

